**Public Finance Associate/Sr. Associate/Lateral Partner**

SLHA, LLP, a 20+ lawyer law firm voted as a “best place to work” in 2021 with offices in San Antonio, Houston, Austin and New Orleans, is seeking applicants to join the firm in our public finance practice area. We are hiring an associate or senior associate, as well as seeking lateral partners focused on public finance, conduit lending, tax-exempt bond/revenue bonds and other public entity finance law. If you have experience as an attorney with public finance, transactional law, banking law and/or related experience, we invite you to apply. This is an opportunity for a motivated and hard-working achiever to get in on the ground floor of a rapidly growing school finance practice and assume a position of increasing responsibility on the team. Attorneys must have a J.D. degree from an ABA-accredited law school and be an active member in good standing of the Texas Bar or eligible to waive in through reciprocity. The ideal candidate will be based in Houston, Texas, where our public finance practice is headquartered [but officing in Austin or San Antonio is also possible]. We offer a competitive compensation structure and growth potential.

**Primary Responsibilities:**

* Assist in drafting bond, loan and disclosure documents.
* Assist in negotiating with the Public Finance Division of the Attorney General’s office and meeting filing deadlines.
* Interface with clients and local and state government agencies and coordinate due diligence review and analysis of documents produced by both.
* Update and maintain disclosure narratives tailored to describe the statutory and regulatory environment for specific types of client issuers and borrowers.
* Provide assistance to partners and senior level attorneys, paralegals and staff members, review and preparation of documents, reports and correspondence.
* Effectively organize and maintain transaction and client files.
* Monitor and calendar transaction deadlines.

**Required Skills:**

* Minimum 2+ years’ job experience as an attorney with public finance, banking or transactional law experience.
* Collaborator that is able to and willing to work with and support partners and senior level attorneys, senior paralegals and staff members.
* Skilled at meeting strict deadlines, with strong writing skills and attention to detail.
* Ability to handle multiple tasks simultaneously with a high degree of professionalism and client orientation.
* Excellent verbal and written communication skills to effectively work with various types of clients and government agencies.
* Ability to manage time and resources effectively and independently, take initiative and balance conflicting priorities.

**Apply:** Email resume and cover letter to tashmore@slh-law.com or apply via [Linkedin](https://www.linkedin.com/jobs/search/?currentJobId=2855836927&keywords=public%20finance%20%20schulman)